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**Staffordshire Local Government Association - Joint Waste Management Board**

Thursday, 6 August 2020  
**2.00 pm**

Virtual/on-line at <https://staffordshire.public-i.tv/core/portal/home>

**NB.** Members and officers are requested to join the Teams meeting through their Outlook calendar booking (click "Join Microsoft Teams Meeting").

John Henderson  
Honorary Secretary  
29 July 2020

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**A G E N D A**

**PART ONE**

1. **Apologies**
2. **Welcome and Introductions**
3. **Quorum**

To verify meeting is quorate (three Members required)

4. **Appointment of Chairman and Vice-Chairman**
5. **Minutes of meeting held on 2 December 2019** (Pages 1 - 6)
6. **Matters Arising**
7. **Summary Progress Report** (Pages 7 - 12)

Report of Chairman of Staffordshire Waste Officers' Group

8. **Partnership Response to 2020 Covid-19 Pandemic**

Oral report/presentation by Chairman of Staffordshire Waste Officers' Group

**9. National and Local Waste Strategies Update**

Oral report/presentation by Waste Partnership Manager

**10. Date of Next Meeting (due December 2020)**

**11. Exclusion of the Public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972, indicated below”.

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**PART TWO**

(all reports in this section are Exempt)

**12. Exempt minutes of meeting held on 2 December 2019** (Pages 13 - 16)

(Exemption paragraphs 1 and 3)

**13. Key Projects Update - Dry Recyclable Material Processing**

(exemption paragraph 3)

Oral report/presentation by Waste Partnership Manager

<b>Membership</b>	
Len Bates	Trevor Johnson
John Chesworth	Elizabeth Little
Ray Faulkner	Jonathan Price
Daniel Jellyman	Sav Scalise
Julia Jessel	Paul Woodhead

**Staffordshire Local Government Association**

**MINUTES OF THE MEETING OF STAFFORDSHIRE AND  
STOKE-ON-TRENT JOINT WASTE MANAGEMENT BOARD  
HELD ON MONDAY 2 DECEMBER 2019 AT COUNCIL OFFICES, CODSALL**

Present:

**Cannock Chase District Council**

Cllr. J. Preece  
Mr. J. Presland

**Stafford Borough Council**

Mr. P. Gammon  
Cllr. J. Price (Chairman)

**East Staffordshire Borough Council**

Mr. P. Farrer  
Cllr. R. Faulkner

**Staffordshire County Council**

Cllr. P.E.B. Atkins  
Mr. T. Cooper  
Mrs. S. Lamour  
Mr. C. Thomson

**Lichfield District Council**

Mr. N. Harris  
Cllr. Mrs. L. Little

**Staffordshire Moorlands District Council**

Mrs. N. Kemp

**Newcastle-under-Lyme Borough Council**

Mr. A. Bird

**Stoke-on-Trent City Council**

Mrs. C. Gibbs  
Mr. R. Vernon

**South Staffordshire District Council**

Cllr. L. Bates  
Mr. D. Roberts

**Also in attendance:** Mrs. K. Buck (Waste Partnership Manager) and Mr. J. Lindop (Staffordshire County Council).

**Apologies:** Cllr. J. Chesworth (Tamworth Borough Council), Cllr. M. Deaville (Staffordshire County Council), Cllr. C. Edwards (Stoke-on-Trent City Council), Mr. M. Jenkinson (South Staffordshire District Council), Cllr. T. Johnson (Newcastle-under-Lyme Borough Council), Mr. S. Khan (East Staffordshire Borough Council) and, Cllr. S. Scalice (Staffordshire Moorlands District Council).

## **PART ONE**

### **Declarations of Interest**

13. Cllr. Mrs. L. Little (Lichfield District Council) declared an interest in the matters included on the Agenda owing to her position as an employee of Veolia.

### **Minutes**

14. **RESOLVED** - That the minutes of the meeting held on 29 August 2019 be confirmed and signed by the Chairman.

### **Matters Arising**

15. There were no Matters Arising raised.

### **Strategic Waste Management Plan – Performance Report Quarter 1 2019/20**

16. The Board considered a report of the Chairman of the Staffordshire Waste Officers' Group regarding progress made towards delivery of the Strategic Waste Management Action Plan during Quarter 1 2019/20 (Appendix 1 to the signed minutes of the meeting).

The Board noted that with regard to NI191: Residual Household Waste Collected per household, the majority of Partner Authorities had achieved reductions when compared to the previous quarter (Q4 2018/19. The best performing Authority in this respect was Staffordshire Moorland District Council with a reduction of 22.88 kg. In addition, a comparison with the corresponding quarter in 2018/19 also revealed that the majority of Councils had experienced reductions. The best performing Authority in this respect was Staffordshire Moorlands District Council with a reduction of 9.35 kg.

With regard to NI192: % Household Waste Sent for Reuse, Recycling or Composting the overall picture was mixed with all Partner Authorities having experienced increases in Quarter 1 when compared to the previous quarter. However, all Councils had significantly experienced small reductions in their figures when compared to the corresponding quarter in 2018/19.

With regard to NI193: % of Municipal Waste Landfilled, they noted that whilst Staffordshire County Council had experienced a small reduction when compared to the corresponding quarter in 2018/19 (0.2%) a comparison with the previous quarter revealed that it had increased by 1.5%. The Quarter 1 2019/20 figures for Stoke-on-Trent City Council were not yet available.

17. **RESOLVED** – That the report be received and noted.

## **Staffordshire and Stoke-on-Trent Waste Partnership Strategy**

### **(a) Partnership Letter to Department of Environment, Food and Rural Affairs**

18. The County Council's Director of Economy Infrastructure and Skills circulated a draft letter addressed to the Secretary of State for the Environment Food and Rural Affairs from the Chairman of the Staffordshire Waste Officers' Group (Appendix 2 to the signed minutes) (i) giving a position statement on the Partnership's efforts to minimise waste and increase recycling in Staffordshire and Stoke-on-Trent and; (ii) seeking his views on a proposed delay in the Partnership's adoption of a new Joint Municipal Waste Management Strategy for 2020 and beyond in order to ensure that it aligned with the policies contained in the forthcoming National Resources and Waste Strategy and adopting any changes in relation to implications of leaving the European Union.

The Director confirmed that the draft letter had been sent to Local Partnership's (John Enright) for comment and he had expressed support for the proposed approach.

In response to a question from the Member representative of East Staffordshire Borough Council, the Director said that the typographical error which he had highlighted, would be corrected prior to its despatch. The Member also stressed the importance of effective communication of the Partnership's position once the views of the Secretary of State had been made known.

19. **RESOLVED** – That the contents of the draft letter to the Secretary of State for Environment Food and Rural Affairs from the Chairman of the Staffordshire Waste Officers' Group regarding a proposed delay in adopting a new Partnership Strategic Waste Management Plan be noted.

### **(b) Residual Waste Composition Analysis**

20. The Board received an oral report of Newcastle-under-Lyme Borough Council's Head of Recycling and Fleet Services (HRFS) updating them on progress with regard to the Residual Waste Composition Analysis currently being undertaken by Keele University on behalf of the Partnership.

The analysis had commenced in January 2019 and was being carried out in three tranches ie (i), (ii), (iii). Whilst the study was almost complete, some initial findings had been made available, for example noting the relatively high percentage of food waste present in the waste stream in the Tamworth area and the relatively low percentage of garden waste present despite the implementation of a charging regime. However, it was hoped the final report would be presented to the Partnership in the New Year whereupon plans could be developed for inclusion into their new Joint Municipal Waste Management Strategy for 2020 and beyond.

In response to a question from the Officer representative of Lichfield District Council, the HRFS gave them an outline explanation of the methodology being used to carry out the analysis.

During the discussion which ensued, the Chairman asked whether any Partner Authority intended implementing a green waste composting scheme for residents' garden waste in the near future. In reply the HRFS informed them that his Authority were currently investigating the viability of such a scheme in their area which might also provide an opportunity for the Partnership going forward.

21. **RESOLVED** – That the oral report be received and noted.

### **National Waste Strategy and Environmental Bill**

22. The Board received a PowerPoint presentation from Newcastle-under-Lyme Borough Council's Head of Recycling and Fleet Services (HRFS) updating them on progress with regard to the National Waste and Resource Strategy and Environmental Bill.

During his presentation the HRFS highlighted:- (i) the background to the National Strategy; (ii) the contents of the Bill; (iii) likely implications for the Partnership from the various proposals contained in the Bill; (iv) Extended Producer Responsibility Powers (EPR); (v) Deposit Return Scheme (DRS) proposals; (vi) separation of waste proposals; (vii) initial thoughts having regard to the current volatility of markets for dry recyclables; (viii) the Responsibility Loop and; (ix) challenges and opportunities for the Partnership.

During the full and wide-ranging discussion which ensued, the Chairman sought clarification of the arrangements for disposal of Lithium-ion car batteries under the proposals. In reply the HRFS said that it was likely local Authorities would have a future role to play. However, the EPR powers set out in the Bill would enable the cost of managing this waste to be recovered from producers. In addition, existing legislation, principally the Waste Electric and Electronic Equipment (WEE) Regulations 2013, conferred duties on various public and private bodies relating to the treatment and disposal of such material.

In response to a question from the Member representative of East Staffordshire Borough Council regarding possible funding available to the Partnership from the EPR proposals, the HRFS said that it was likely a method of calculating costs would be employed to produce national rates within various bandings. Local Authorities (LAs) would then be required to submit claims using the appropriate rate for the material collected. However, it was highly likely that producers would require LAs to provide strong evidence of the quality and quantity of the waste collected for their claims to be successful. Continuing he spoke of the benefits of partnership working in order to maximise the benefits of the proposed EPR scheme for the residents of Staffordshire and Stoke-on-Trent.

The Officer representative of South Staffordshire District Council added that following conversations with the Department of Environment Food and Rural Affairs (DEFRA) and the Waste and Resources Action Programme (WRPAP) further information on the EPR arrangements was expected to be available in May 2020. He agreed that decisions made locally would likely impact on the level of funding available. However, many other factors outside their control would ultimately determine the operation of the system.

In response to a request for clarification from the Waste Partnership Manager, the HRFS said that as a consequence of the proposals, Local Authorities were unlikely to receive new recycling targets in the foreseeable future.

23. **RESOLVED** – That the presentation be received and noted.

#### **Date, Time and Venue of Next Meeting**

24. **RESOLVED** – That a further meeting of the Board be held in March 2020 on a date and at a time to be arranged at Newcastle-under-Lyme Borough Council.

#### **Exclusion of the Public**

25. **RESOLVED** – That the public be excluded for the following items of business which involves the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972, indicated below.

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## **PART TWO**

### **Dry Recycling Disposal** (exemption paragraph 3)

26. and 27. The Board were informed of Partners' future arrangements in respect of dry recycling in their areas and took a decision thereon.

### **Staffordshire Waste Partnership Manager's Post** (exemption paragraph 1)

28. and 29. The Board noted recent developments regarding the Staffordshire Waste Manager's Post.

### **Partners' Waste Collection and Disposal Operations** (exemption paragraph 3)

30. There were no matters raised under this item.

**CHAIRMAN**





Local Authority	NI191: Residual household waste collected per household (kg)														NI192: % of h			
	2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2	2017/18 Q3	2017/18 Q4	2018/19 Q1	2018/19 Q2	2018/19 Q3	2018/19 Q4	2019/20 Q1		2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4
East Staffordshire BC	121.99	120.38	114.93	121.21	127.84	128.53	128.14	125.13	122.55	129.16	129.28	129.22	126.23		52.90%	53.30%	47.00%	42.60%
Lichfield DC	120.10	115.30	117.10	120.80	117.62	115.40	115.40	119.40	118.71	113.50	127.00	119.34	117.46		56.60%	57.70%	49.20%	46.40%
Tamworth BC	114.60	113.90	113.90	119.60	135.32	114.40	112.30	118.40	113.90	121.90	142.41	117.56	118.78		53.50%	53.00%	46.80%	42.90%
Cannock Chase DC	120.99	106.79	124.31	111.36	132.96	117.13	132.35	117.49	136.68	112.22	130.79	117.84	126.28		52.06%	56.26%	42.21%	44.45%
South Staffordshire Council	119.93	115.26	117.38	122.84	115.10	114.31	118.24	117.77	116.89	112.32	121.32	115.16	112.67		56.03%	57.27%	47.88%	44.17%
Stafford BC	108.26	110.76	107.26	116.83	112.21	115.29	111.18	116.46	112.47	112.54	114.82	113.85	113.34		58.04%	57.68%	50.36%	45.34%
Staffordshire Moorlands DC	84.99	99.89	93.39	89.61	93.10	93.19	94.43	116.68	95.47	92.01	93.59	109.27	86.12		63.60%	60.50%	56.10%	58.10%
Newcastle-under-Lyme BC	110.09	114.34	119.29	120.49	116.42	102.89	123.33	125.71	112.31	103.66	109.94	121.50	103.60		53.74%	52.50%	45.10%	41.80%
Staffordshire County Council	149.78	142.73	139.66	143.60	145.21	140.28	137.56	139.43	145.39	136.83	137.18	136.38	138.65		51.90%	53.70%	45.70%	40.20%
Stoke-on-Trent City Council	151.91	150.95	155.76	150.83	145.90	143.99	137.98	144.56	147.85	140.67	136.02	146.86	144.01		38.20%	40.00%	27.80%	28.70%
Local Authority	% household waste sent for recycling																	
	2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2	2017/18 Q3	2017/18 Q4	2018/19 Q1	2018/19 Q2	2018/19 Q3	2018/19 Q4	2019/20 Q1		2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4
East Staffordshire BC	18.65%	18.72%	22.08%	24.07%	18.26%	18.11%	20.57%	25.06%	18.49%	19.48%	20.05%	22.61%	19.86%		34.18%	34.45%	24.84%	18.44%
Lichfield DC	23.20%	24.20%	27.00%	30.80%	22.13%	27.60%	27.60%	32.00%	24.34%	27.10%	23.56%	29.80%	24.20%		33.40%	33.50%	22.20%	15.60%
Tamworth BC	26.80%	27.10%	30.10%	32.20%	20.43%	30.30%	30.40%	34.60%	27.75%	28.80%	23.93%	33.12%	26.92%		26.70%	25.90%	16.70%	10.70%
Cannock Chase DC	26.76%	27.55%	28.57%	32.55%	21.03%	24.04%	22.96%	28.08%	19.92%	23.15%	22.62%	25.62%	21.74%		25.30%	28.71%	13.64%	11.90%
South Staffordshire Council	19.51%	21.35%	25.10%	27.25%	19.73%	21.13%	23.94%	28.07%	18.87%	21.52%	22.45%	25.09%	19.38%		36.52%	35.91%	25.26%	18.10%
Stafford BC	21.30%	20.56%	25.10%	27.25%	20.90%	20.09%	22.83%	22.83%	19.99%	22.03%	21.80%	26.77%	19.50%		36.74%	37.12%	25.26%	18.10%
Staffordshire Moorlands DC	23.06%	18.40%	21.12%	24.51%	20.30%	19.58%	20.91%	17.93%	20.56%	22.25%	21.36%	25.01%	19.83%		40.45%	41.95%	34.86%	29.30%
Newcastle-under-Lyme BC	16.08%	17.04%	19.10%	19.76%	16.42%	18.98%	17.53%	22.16%	15.65%	19.39%	20.09%	18.56%	17.70%		32.09%	31.66%	20.04%	15.75%
Staffordshire County Council	20.28%	21.30%	23.71%	24.33%	20.59%	21.31%	22.94%	27.90%	20.96%	23.22%	24.07%	23.90%	22.00%		31.40%	32.15%	21.73%	15.65%
Stoke-on-Trent City Council	16.03%	17.29%	17.15%	21.08%	18.77%	19.10%	19.15%	25.42%	22.50%	23.37%	20.95%	23.54%	20.71%		21.96%	22.66%	10.57%	7.56%

#### Notes

Data consistent with WasteDataFlow out-turns. All data is provisional until DEFRA publication

Please note; 2019/20 Q1 data is currently only provisional as it has yet to be verified by WDF

#### CCDC request for contamination data;

The NI191 and NI192 figures incorporate a contamination rate, as any contaminated material is removed from the numerator used to calculate NI192 and the percentage calculation for NI191 assumes the lower figure of net material recycled. Provided that all WCAs report NI191 and NI192 correctly for WasteDataFlow, which is audited to ensure that this is the case, and provided that those same figures are reported to JWMB, all parties can then have faith that the information is correct.

household waste sent for reuse, recycling or composting										NI193: % of municipal waste landfilled										
2017/18 Q1	2017/18 Q2	2017/18 Q3	2017/18 Q4	2018/19 Q1	2018/19 Q2	2018/19 Q3	2018/19 Q4	2019/20 Q1		2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2	2017/18 Q3	2017/18 Q4	2018/19 Q1	2018/19 Q2	2018/19 Q3
50.60%	47.90%	47.90%	34.58%	51.80%	44.10%	40.10%	36.60%	49.50%												
57.00%	48.80%	48.20%	42.00%	52.40%	49.70%	42.60%	41.50%	51.72%												
47.30%	46.10%	46.20%	39.20%	46.76%	42.90%	34.30%	39.10%	44.73%												
47.50%	51.83%	38.60%	37.20%	47.80%	48.20%	39.40%	39.00%	46.89%												
57.00%	54.52%	47.10%	39.70%	57.00%	51.52%	46.80%	42.71%	56.23%												
56.40%	53.40%	48.00%	37.65%	56.70%	49.50%	48.10%	43.40%	55.30%												
61.60%	60.00%	53.00%	38.70%	61.60%	58.20%	54.70%	48.20%	61.10%												
52.60%	54.03%	42.10%	37.20%	52.30%	51.20%	46.60%	36.60%	49.93%												
52.20%	51.60%	44.60%	39.50%	52.00%	48.60%	45.80%	36.20%	51.40%		1.7%	1.4%	2.50%	2.23%	3.3%	1.5%	1.3%	1.5%	2.6%	1.5%	1.1%
40.50%	39.10%	31.80%	28.15%	42.70%	38.00%	34.20%	28.90%	40.30%		5.2%	10.9%	5.00%	5.70%	5.0%	5.1%	7.4%	3.2%	4.0%	4.0%	4.4%
% household waste sent for composting										% household waste sent for anaerobic digestion (formerly part of BVPI 82b)										
2017/18 Q1	2017/18 Q2	2017/18 Q3	2017/18 Q4	2018/19 Q1	2018/19 Q2	2018/19 Q3	2018/19 Q4	2019/20 Q1		2016/17 Q1	2016/17 Q2	2016/17 Q3	2016/17 Q4	2017/18 Q1	2017/18 Q2	2017/18 Q3	2017/18 Q4	2018/19 Q1	2018/19 Q2	2018/19 Q3
32.23%	31.11%	20.91%	9.08%	33.18%	19.48%	19.86%	13.78%	29.51%												
34.91%	32.50%	24.63%	9.64%	27.73%	23.11%	19.07%	11.63%	28.26%												
26.91%	26.10%	17.87%	6.81%	20.02%	24.60%	10.38%	5.89%	17.81%												
26.24%	26.31%	15.50%	8.84%	27.73%	23.15%	16.47%	13.09%	25.15%												
37.27%	33.39%	23.13%	12.38%	38.13%	21.52%	24.33%	17.62%	36.83%												
35.47%	34.68%	25.14%	12.20%	36.75%	22.03%	26.32%	16.63%	35.77%												
41.52%	40.53%	32.03%	19.45%	40.98%	22.25%	33.06%	23.04%	41.18%												
31.30%	26.11%	24.61%	15.03%	36.61%	19.39%	26.56%	22.63%	26.71%		5.57%	3.80%	5.69%	6.31%	4.88%	5.73%	5.26%	5.87%			
31.46%	29.48%	21.48%	11.37%	30.86%	25.21%	21.56%	12.10%	29.20%												
21.92%	19.97%	12.66%	2.73%	20.17%	14.59%	13.21%	13.73%	19.54%												

(i.e. once any contamination has been removed). By reporting this separately, it is likely be incorrectly applied again, effectively double consistent and in accordance with all requirements.

2018/19 Q4	2019/20 Q1
0.9%	2.4%
4.2%	
2018/19 Q4	2019/20 Q1



Local Authority	NI191: Residual household waste collected per household (kg)			NI192: % of household waste sent for reuse, recycling or composting			NI193: % of municipal waste landfilled		
	2019/2020 Q2	2019/2020 Q3	2019/2020 Q4	2019/2020 Q2	2019/2020 Q3	2019/2020 Q4	2019/2020 Q2	2019/2020 Q3	2019/2020 Q4
East Staffordshire BC	127.39	125.26	141.43	49.50%	41.10%	32.00%			
Lichfield DC	115.53	118.98	121.06	52.45%	46.06%	40.93%			
Tamworth BC	125.56	118.7	122.97	44.86%	41.00%	36.87%			
Cannock Chase DC	116.88	123.88	124.48	50.18%	39.11%	38.92%			
South Staffordshire Council	113.46	119.18	117.96	55.80%	45.90%	44.10%			
Stafford BC	109.84	112.70	116.90	55.20%	47.10%	41.10%			
Staffordshire Moorlands DC	91.23	95.65	101.86	61.40%	52.30%	49.30%			
Newcastle-under-Lyme BC	104.10	113.77	135.58	50.00%	43.60%	34.40%			
Staffordshire County Council	134.32	128.49	153.40	52.70%	46.30%	39.50%	0.73%	0.81%	1.13%
Stoke-on-Trent City Council	142.70	139.24	154.28	41.20%	31.00%	24.60%	6.70%	5.71%	4.57%
Local Authority	% household waste sent for recycling			% household waste sent for composting			% household waste sent for anaerobic digestion (formerly part of BVPI 82b)		
	2019/2020 Q2	2019/2020 Q3	2019/2020 Q4	2019/2020 Q2	2019/2020 Q3	2019/2020 Q4	2019/2020 Q2	2019/2020 Q3	2019/2020 Q4
East Staffordshire BC	19.14%	20.99%	22.85%	30.18%	19.82%	8.99%			
Lichfield DC	24.20%	26.75%	30.18%	28.26%	19.31%	10.76%			
Tamworth BC	25.85%	30.23%	30.83%	19.02%	10.76%	6.04%			
Cannock Chase DC	20.26%	23.17%	25.43%	29.50%	15.63%	13.03%			
South Staffordshire Council	19.81%	23.13%	25.25%	35.92%	22.78%	18.88%			
Stafford BC	19.83%	22.29%	26.73%	35.32%	24.81%	14.39%			
Staffordshire Moorlands DC	19.45%	21.73%	25.36%	41.82%	30.45%	23.85%			
Newcastle-under-Lyme BC	18.81%	20.61%	18.97%	26.12%	17.15%	10.45%	5.07%	5.88%	4.99%
Staffordshire County Council	22.14%	24.99%	25.73%	30.40%	21.14%	13.52%			
Stoke-on-Trent City Council	20.75%	19.82%	22.26%	20.44%	11.15%	2.29%			



Not for publication by virtue of paragraph(s) 1, 3  
of Part 1 of Schedule 12A  
of the Local Government Act 1972

Document is Restricted

